

VALLEJO BAYLINK FERRY - GROUP REQUEST FORM
Attention: Group Sales / 1850 Broadway / Vallejo, California 94589 / FAX (707) 649-3471

CONTACT NAME: _____ PHONE: _____ FAX: _____ EMAIL: _____

ORGANIZATION: _____ ADDRESS: _____

Secondary Contact Name: _____ SECONDARY PHONE: _____

TELL US ABOUT YOUR GROUP AND HOW YOU LEARNED ABOUT BAYLINK

BUSINESS PRIVATE COUNTY CITY STATE CHURCH OTHER (PLEASE DESCRIBE):	SCHOOL PRE ELEMENTARY INTEMEDIMATE HIGH COMM. COLLEGE CHARTER SPECIAL ED	Internet: Friend Agency Radio Print Ad Newspaper Magazine Direct Mail	TOTAL NUMBER OF TICKETS : _____ TOTAL COST * : _____ <i>SPECIAL INSTRUCTIONS (see next page)</i>			
			Morning Commute Includes 8:45am departure <input type="checkbox"/>	Weekday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/>	<input type="checkbox"/> One Way Vallejo to SF <input type="checkbox"/> One Way SF to Vallejo	SAME DAY Roundtrip <input type="checkbox"/> DIFFERENT DAY Roundtrip <input type="checkbox"/> Date of Travel: _____ Time preferred (depart/return) _____
Midday Departures between 10am ñ 1pm <input type="checkbox"/>	Weekend <input type="checkbox"/>					
Afternoon/Evening Departures after 2pm <input type="checkbox"/>						

*Note: Adult (13-65) rate is \$20.00 round trip. Reduced group rate of \$11.00 round trip applies to Seniors (65+), Youths (6-12), and Disabled. Group one way adult fare is \$10.50 and reduced one way fare is \$5.75. Children (0-5) may travel free, but must be accompanied by a fare paying adult (age 19+).

SIGNATURE /DATE OF REQUESTING PARTY:

Date/Time Submitted	
Date/Time Received	
Date/Time Completed	

GROUP REQUEST NUMBER: _____

PLEASE NOTE BAYLINK REQUIRES A MINIMUM OF 72 HOURS NOTICE FOR GROUPS OF 15 OR MORE
 ANY GROUP THAT INCLUDES CHILDREN MUST HAVE ADULT CHAPERONES AT A RATIO OF 4:1
 (e.g., 12 CHILDREN MUST HAVE A MINIMUM OF THREE (3) ADULTS TRAVELING ON ALL LEGS OF TRANSIT)
 Any Cancellation by Group is subject to a fee equal to 10% of total ticket price charged.

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<p>PAYMENT (YOUR REGISTRATION CANNOT BE PROCESSED WITHOUT FULL PAYMENT)</p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Check No.: _____</p> <p><input type="checkbox"/> MasterCard <input type="checkbox"/> Visa</p> <p>CARD NUMBER: _____</p> <p>EXPIRATION DATE: _____ Zip Code.: _____</p> <p>CARDHOLDER: _____</p> <p>SIGNATURE _____</p>	<p>SPECIAL INSTRUCTIONS</p>
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Mail original form with check to Vallejo Baylink Ferry Attn: Group Sales 1850 Broadway / Vallejo, California 94589 / or FAX to: (707) 649-3471

AUTHORIZATION OF GROUP REQUEST		
<p>NOTE: Authorization of group travel does not constitute a guarantee that travel will be completed by ferry. Baylink Management reserves the right to substitute mode of travel in the event of mechanical failure, medical emergency, cancellation and/or change in Marine Security level as dictated by the US Coast Guard.</p>		
_____ GENERAL MANAGER INITIALS	_____ OPERATIONS MANAGER INITIALS	_____ VALLEJO TRANSIT INITIALS
_____ ASSISTANT GENERAL MANAGER INITIALS	_____ ASSISTANT OPERATIONS INITIALS	_____ VALLEJO TICKET OFFICE

GROUP REQUEST NUMBER: _____

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